

Collaboration and Honesty Policy*

We understand that most of you would never consider cheating in any form. There is, however, a small minority of students for whom this is not the case. In the past, students caught cheating often insisted that they did not understand the rules and penalties. For this reason we require that each student read, sign and return this document.

No collaboration is permitted on exams and optional problems.

Only you can use an i-clicker registered in your name to earn participation points in class.

You *may* verbally collaborate on required homework problems. If you choose to collaborate on a problem, you are allowed to discuss it with at most 3 other students currently enrolled in the class. Before working with others on a problem, you should think about it by yourself for at least 30 minutes. On each problem that you hand in, you must include the names of the students with whom you have had discussions concerning your solution. If you worked alone, write "Collaborators: none".

You may use references such as books and online resources, however, you must **always** cite the source.

- You *may not* share written work with anyone else.
- You *may not* receive help from students who have taken the course in previous years.
- You *may not* review any course materials from previous years.
- You *may not* look up the answer to a homework assignment which happens to appear in the published literature or on the web.
- You *may not* answer clicker questions for somebody else.

Thus, clear examples of cheating include, but are not limited to:

- Showing a draft of a written solution to another student.
- Copying down a solution that another student has written on a whiteboard. (Sharing written work.)
- Emailing (or texting, or IM'ing) fragments of your written solution to other students.
- Getting help from someone whom you do not acknowledge on your solution.
- Google-ing for specific keywords that happen to appear in the current homework assignment.
- Leaving your solution unattended or with another student in circumstances that allow copying.
- Copying from another student during an exam.
- Receiving exam-related information from a student who has already taken the exam.
- Looking at someone else's work on PSU computer systems, *even if the file permissions allow it*.
- Submitting a problem solution that you cannot orally explain to the course staff.
- Lying to the course staff.

All cheating issues are handled in accordance with the University Guidelines for Academic Integrity Violations: <http://handbook.psu.edu/content/academic-integrity>. The University's academic integrity policy describes two types of sanctions—academic and disciplinary. Academic sanctions are assigned by the instructor while disciplinary sanctions—by the Office of Judicial Affairs. Our reaction to your cheating will vary according to the situation.

- Confession: If you cheat and you freely admit it, we will take that into consideration. We will either give you zeroes on the relevant assignments, or fail you in the course.
- Denial: If you do not admit that you have cheated, we will provide our evidence that you have done so. Then you will face a disciplinary sanctions which range from warning or probation to expulsion.

Once a student is caught cheating, the university requires us to fill the Academic Integrity Form: <http://www.engr.psu.edu/faculty-staff/academic-integrity-form.pdf>.

I, _____, have read and understood the above CMPSC 464 policy on collaboration and cheating. I agree to honor the rules which the policy describes.

Sign your name:

Date:

*Based on <http://server251.theory.cs.cmu.edu/twiki/pub/Main/CourseSyllabus/cheating-policy.pdf>