

THE PENNSYLVANIA STATE UNIVERSITY
DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING
ATTENTION: GRADUATE SECRETARY
111D INFORMATION SCIENCES AND TECHNOLOGY BUILDING
UNIVERSITY PARK, PA 16802

COMPUTER SCIENCE AND ENGINEERING RECOMMENDATION FORM

To the Applicant: This form should be given to professors who are able to comment on your qualifications for graduate study. If you have been away from an academic institution for some time, you should also include a reference from a technical supervisor. For the convenience of the person completing this form, you should include a stamped envelop with the above address.

Under the federal Family Educational Rights and Privacy Act of 1974, students are entitled to review their records, including letters of recommendation. However, those writing recommendations and those assessing recommendations may attach more significance to them if it is known that the recommendations will remain confidential. It is your option to waive your right to review these recommendations or to decline to do so. Please mark the appropriate phrase below, indicating your choice of option and sign your name:

___ I waive my right to review this recommendation, and request a candid evaluation with all relevant information provided.

___ I do *not* waive my right to review this recommendation, but request a candid evaluation with all relevant information provided.

Applicant's Signature: _____ Date: _____

Name (*printed or typed*): _____
Last Name First Name MI

Present Address: _____

To the Recommender: (*Please complete the following information, including the other side of this form, and return to the address given above.*)

Your Name (*printed or typed*) _____

Title and Department: _____

Institution: _____

Address: _____

Signature _____ Date _____

1. How long have you known the applicant? _____
2. In what capacity? _____
3. Please indicate, by placing an "X" on the scale below, your ranking of the applicant compared to other students you have known who have applied for graduate study.

	(Lower 50%)	(Upper 50%)	(Top 25%)	(Top 10%)	(Top 5%)	(Top 2%)
Can't Rank	Below Average	Average	Good	Outstanding	Exceptional	

4. Please indicate the strength of your *overall* evaluation performance by the applicant for *each program level*.

I expect the applicant's graduate work to be:

	M.S.	Ph.D.
Distinctly outstanding	_____	_____
Definitely above average	_____	_____
Satisfactory	_____	_____
Marginal	_____	_____
Unsatisfactory	_____	_____

5. Please indicate any other information that you believe may be useful in evaluating the applicant's potential for graduate studies and research. A separate sheet may be attached if necessary.

6. What are the applicant's weaknesses? (If the applicant's native language is not English, please evaluate his/her English proficiency.) A separate sheet may be attached if necessary.